



HUBBELL INDUSTRIAL CONTROLS
4301 Cheyenne Dr.
Archdale, NC 27263
336-434-2800

GENERAL ROUTING INSTRUCTIONS

This routing guide must be followed for all shipments for which Hubbell Industrial Controls is the party responsible for the payment of the freight charges. FAILURE TO COMPLY TO THESE ROUTING INSTRUCTIONS AND APPLY THE PROPER CARRIER ROUTING WILL RESULT IN A CHARGEBACK TO YOUR ACCOUNT OF ALL APPLICABLE FREIGHT COSTS PLUS A \$50.00 ADMINISTRATION FEE.

HUBBELL, INC.
Transportation/Logistics
HUBBELL INDUSTRIAL CONTROLS
INBOUND/OUTBOUND LTL ROUTING GUIDE - EFFECTIVE MARCH 1, 2020

[Questions regarding this routing guide should be directed to – Cheri Strook \(920\) 387-7324 or email – cstrook@hubbell.com](mailto:cstrook@hubbell.com)

Shipping Instructions - COLLECT TERMS:

Step one - **Reference Mode Selection**

Step two - **Reference Carrier Selection**

Step three - **See LTL Inbound Guide for carrier selection.**

If designated carrier does NOT service your shipping location as a DIRECT point, see contact information above

If expedited service is requested and Hubbell Industrial Controls is to pay the shipping charges

1. See contact information above for carrier selection
2. Suppliers must obtain a Hubbell Expedite request in writing from the person requesting premium service.

BILL OF LADING: The bill of lading must be given to the driver and contain the following information:

Shipping Date

Hubbell Purchase order number (s).

Shipper – complete accurate supplier name and address to include street, city, state and ZIP

Carrier name

Number of shipping units (skids, cartons, etc)

Complete and accurate National Motor Freight commodity description, item number and class.

Signature and date from shipper

Signature and date from carrier.

General Instructions

Consolidate all purchase orders into a single shipment.

Consolidate all shipments to be shipped on a single day to the same destination on a single bill of lading.

c/o Cass Information Systems, PO Box 17631, St. Louis, MO 63178

DO NOT declare excess value on any shipment unless provided specific instructions to do so by an authorized representative of Hubbell.

COD shipments will not be accepted

Packing list must be affixed to the outside of the containers in an appropriate manner to assure it arrival in legible form.

Read First

Hubbell Industrial Controls

Transportation Routing Instructions

I. **MODE SELECTION CRITERIA**

A. **SMALL PARCEL GROUND**

1. 1-150 LB.
2. EIGHT CARTONS OR LESS
3. NO SINGLE DIMENSION EXCEEDING 108"
4. LENGTH, WIDTH & GIRTH NOT EXCEEDING 130"
5. TOTAL FREIGHT COST NOT EXCEEDING \$75.00

Note: If any of the above are exceeded see LTL mode criteria.

B. **SMALL PARCEL AIR (MUST BE AUTHORIZED BY HUBBELL)**

1. TOTAL SHIPMENT WEIGHT 1-70 LB.
2. NO SINGLE DIMENSION EXCEEDING 119"
3. LENGTH AND GIRTH NOT EXCEEDING 165"
4. TOTAL DIMENSIONAL WEIGHT NOT EXCEEDING 70 LB.

Note: Dimensional weight is length X width X height = Divided by 194

Note: If any of the above are exceeded see Heavy Weight Air mode criteria.

C. **HEAVY WEIGHT AIR (MUST BE AUTHORIZED BY HUBBELL)**

1. TOTAL SHIPMENT WEIGHT GREATER THAN 70 LB. BUT LESS THAN 500 LB.
2. TOTAL DIMENSIONAL WEIGHT NOT EXCEEDING 500 LB.
3. SHIPMENTS EXCEEDING 500 LBS - CONTACT Cheri Strook - 920-387-7324 or email cstrook@hubbell.com

Note: Single packages exceeding 70 lb. or 84" in length require that the carrier be notified prior to shipment.

Note: Shipments with destinations 700 miles or less from origin may move as quickly and at lower cost via expedited ground. Contact Cheri Strook - 920-387-7324 or email cstrook@hubbell.com, if necessary.

D. **EXPEDITED GROUND (MUST BE AUTHORIZED BY HUBBELL)**

1. TOTAL SHIPMENT WEIGHT EXCEEDS 500 LB.
*Weight factor could vary dependent on distance.
2. EXPEDITED DELIVERY REQUIRED.

Note: Contact Cheri Strook - 920-387-7324 or email cstrook@hubbell.com if necessary

E. **LESS THAN TRUCKLOAD (LTL)**

1. TOTAL SHIPMENT WEIGHTS 150-15,000 LBS
2. SHIPMENT OCCUPIES LESS THAN 20' OF TRAILER SPACE
 - a. EIGHT STANDARD PALLETS OR LESS
3. SHIPMENT OCCUPIES 749 CUBIC FEET OR LESS.

Note: If any of the above are exceeded see Truckload mode criteria.

F. **TRUCKLOAD**

1. TOTAL SHIPMENT WEIGHT 15000 LB. OR GREATER
2. SHIPMENT OCCUPIES MORE THAN 20' OF TRAILER SPACE
3. DENSITY OF COMMODITY SHIPPING IS 4 LB. PCF OR LESS AND OCCUPIES 750 CUBIC FEET OR MORE.

Contact Cheri Strook - 920-387-7324 or email - cstrook@hubbell.com for instructions.

G. **INTERNATIONAL**

1. ULTIMATE DESTINATION OUTSIDE THE US.

Contact Cheri Strook - 920-387-7324 or email - cstrook@hubbell.com for instructions.

H. **RAIL**

1. WEIGHT EXCEEDS 40,000.

Contact Cheri Strook - 920-387-7324 or email - cstrook@hubbell.com for instructions.

Read Second HUBBELL INDUSTRIAL CONTROLS Transportation Routing Instructions

The following list of carriers must be used when Hubbell Industrial Controls is responsible for the payment of freight charges

I. **Approved Carrier by Mode:**

- a. **Small Parcel Ground**
 - 1. UPS (WHEN COLLECT - SEE PO FOR UPS ACCOUNT NUMBER)
- b. **Small Parcel Air**
 - 1. UPS (WHEN COLLECT - SEE PO FOR UPS ACCOUNT NUMBER)
- c. **Heavy Weight Air**
 - Contact Cheri Strook at 920-387-7324 or email cstrook@hubbell.com
- d. **Expedited Ground**
 - Contact Cheri Strook at 920-387-7324 or email cstrook@hubbell.com
- e. **Less Than Truckload (LTL)**
 - 1. PLEASE REFER TO INBOUND AND OUTBOUND routing instructions for your location
- f. **Truckload (van equipment)**
 - Contact Cheri Strook at 920-387-7324 or email cstrook@hubbell.com
- g. **Truckload (flatbed equipment)**
 - Contact Cheri Strook at 920-387-7324 or email cstrook@hubbell.com
- h. **International**
 - Contact Cheri Strook at 920-387-7324 or email cstrook@hubbell.com
- i. **Rail**
 - Contact Cheri Strook at 920-387-7324 or email cstrook@hubbell.com

If you are uncertain about these instructions for any given situation please contact Cheri Strook (HCI Transportation Manager) @ 920-387-7324 **PRIOR TO SHIPMENT**.

Do not enter into any agreements or agree to tender any material to a non-approved carrier.

Any inquiries or solicitations for transportation related matters should be directed to Cheri Strook.

LTL Routing Guide

HUBBELL INDUSTRIAL CONTROLS/Powerohm INBOUND LTL ROUTING GUIDE FOR SHIPMENTS WEIGHING BETWEEN 151 AND 15,000 POUNDS.
CONTACT HEP TRAFFIC DEPARTMENT AT 920-387-7324 or (email cstrook@hubbell.com) FOR SHIPMENT ROUTINGS WHEN 15,000 lbs AND OVER OR MORE THAN 8
PALLETS. Small parcel guidelines - see READ FIRST TAB - EFFECTIVE 3/1/2019

	8 STANDARD PALLETS OR LESS	8 STANDARD PALLETS OR LESS	8 STANDARD PALLETS OR LESS
FROM	To Archdale, NC	To Katy, TX	To Laredo, TX
Alabama	FedEx Frt Prio	FedEx Frt Prio	Southeastern Frt
Arkansas	FedEx Frt Prio	FedEx Frt Prio	Southeastern Frt
Arizona	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
California	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Colorado	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Connecticut	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
DC	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Delaware	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Florida	FedEx Frt Prio	FedEx Frt Prio	Southeastern Frt
Georgia	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Iowa	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Idaho	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Illinois	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Indiana	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Kansas	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Kentucky	FedEx Frt Prio	FedEx Frt Prio	Southeastern Frt
Louisiana	FedEx Frt Prio	FedEx Frt Prio	Southeastern Frt
Massachusetts	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Maryland	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Maine	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Michigan	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Minnesota	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Missouri	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Mississippi	FedEx Frt Prio	FedEx Frt Prio	Southeastern Frt
Montana	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
North Carolina	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
North Dakota	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Nebraska	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
New Hampshire	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
New Jersey	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
New Mexico	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Neveda	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
New York	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Ohio	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Oklahoma	FedEx Frt Prio	FedEx Frt Prio	Southeastern Frt
Oregon	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Pennsylvania	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Rhode Island	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
South Carolina	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
South Dakota	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Tennessee	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Texas	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Utah	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Virginia	FedEx Frt Prio	FedEx Frt Prio	Southeastern Frt
Vermont	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Washington	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Wisconsin	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
West Virginia	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
Wyoming	FedEx Frt Prio	FedEx Frt Prio	R&L Carriers
Alaska or Hawaii	FedEx Frt Prio	FedEx Frt Prio	Contact C. Strook
PUERTO RICO	Contact C. Strook	Contact C. Strook	Contact C. Strook
All Points Canada	FedEx Frt Prio	FedEx Frt Prio	FedEx Frt Prio
All Points Mexico	Contact C. Strook	Contact C. Strook	Contact C. Strook