Hookswitch Assembly Replacement Kit

MODEL 12512-011

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General Information

This kit can be used on the following subsets:

<table>
<thead>
<tr>
<th>Model</th>
<th>Description</th>
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<tbody>
<tr>
<td>711-102</td>
<td>Desk-edge Subset, Single Party</td>
</tr>
<tr>
<td>7115-102</td>
<td>Desk-edge Subset, Five Party</td>
</tr>
<tr>
<td>716-102</td>
<td>Flush-mount Remote Subset, Single Party</td>
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<tr>
<td>7165-102</td>
<td>Flush-mount Remote Subset, Five Party</td>
</tr>
</tbody>
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Parts included in this kit are as follows:

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cradle, reed switch, and gasket assembly</td>
</tr>
<tr>
<td>2</td>
<td>Screws</td>
</tr>
<tr>
<td>1</td>
<td>Tie-wrap</td>
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</tbody>
</table>
Instructions for 716-102 and 7165-102 Subsets

Removal of Old Assembly

1. Remove the four screws securing the subset to the wall or panel. Save screws for re-assembly.

2. Remove the four screws that secure the rear cover to the front panel housing. Save screw for re-assembly.

3. Carefully separate the two pieces for a few inches to expose the connecting cables.

4. Carefully cut the tie-wrap that holds the cable harnesses together.

5. Disconnect the plug from receptacle J4. Note that this is a locking plug. Press release latch to unplug.

6. Remove the two screws securing the handset cradle to the front panel.

7. Slide the cradle, switch, and wiring harness assembly through the hole in the front panel.

8. Discard the cradle assembly and screws.

Installation of New Assembly

9. Feed the cradle assembly wires through the front panel and secure the cradle with the two screws provided.

10. Reconnect the wire harness plug to J4 as noted in step 5. Bundle handset and reed wires with the tie-wrap, as necessary.

11. Reassemble the cover to the front panel housing using screws from step 2. Ensure that no wires or cables are being pinched.

12. Re-mount the subset into the wall or panel with the 4 screws from step 1.

13. Check for proper operation.

Instructions for 711-102 and 7115-102 Subsets

Removal of Old Assembly

1. Remove the two screws securing the subset from the desk-edge mounting bracket. Save the screws for re-assembly.

2. Remove the eight screws (four screws each side) securing the dust covers on each side of the desk-edge housing. Save screws for re-assembly.

3. Carefully separate the side cover that contains the mounted PC board assembly.

4. Carefully cut the tie-wrap that holds the cable harnesses together.

5. Disconnect the plug from receptacle J4. Note that this is a locking plug. Press release latch to unplug.
6. Remove the two screws securing the handset cradle to the front panel.

7. Slide the cradle, switch, and wiring harness assembly through the hole in the front panel.

8. Discard the cradle assembly and screws.

**Installation of New Assembly**

9. Feed the cradle assembly wires through the front panel and secure the cradle with the 2 screws provided.

10. Reconnect the wire harness plug to J4 as noted in step 5. Bundle handset and reed wires with the tie-wrap, as necessary.

11. Re-assemble each side cover to desk-edge housing using the screws from step 2.

12. Replace the desk-edge subset to desk mounting bracket using two screws from step 1.

13. Verify proper operation.
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Call 800-492-1212 (inside the USA) or 610-777-1374 (outside the USA) for help identifying the Regional Service Center closest to you.